

REQUEST FOR QUOTATION



CITY OF DANVILLE
427 Patton Street
P.O. Box 3300
Danville, VA 24543
(434) 799-6528
FAX: (434) 799-5102

E-mail: purch@ci.danville.va.us Internet: www.danville-va.gov
TAX ID # 54-600-1243

RFQ NUMBER: Q002713
RFQ DATE: 02/26/14

THIS IS NOT AN ORDER

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BID

VENDOR # BID

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INFORMATION TECHNOLOGY
MUNICIPAL BUILDING ROOM 330
427 PATTON STREET
DANVILLE, VA 24541

Deliver To: Inez Harville

Instructions:

It is understood that our terms and conditions listed on back will apply to any order that may result from this solicitation.

Note any exceptions for our consideration.

F.O.B. Destination: It is the basic policy of the City to receive goods F.O.B. (free on board) Destination, which means that freight charges are paid by the seller who owns and assumes all risk for the goods until they are accepted at the designated delivery point. The cost of shipping the goods may be included in the quoted price or by the seller as a separate line item.

Quote Required By	Send Quote To
03/13/14	VICKIE LOVE

R024688

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
*****QB	13/14-100*****		COMPUTER HARDWARE		
Only sealed bids will be accepted. Sealed bids will be accepted by the Director of Purchasing until 2:00 pm March 13, 2014					
ONLY SEALED BIDS WILL BE ACCEPTED					
Direct purchasing questions to: Gary Via, Director of Purchasing at 434.799.6528 ext. 4					
Direct technical questions to: Robin Weddle, Information Technology Division 434.799.5205					
Mail sealed bids to: City of Danville Purchasing Dept. 427 Patton Street, Room 304					
				TOTAL	

Payment Terms	Freight Terms	Delivery Promised	Telephone	Fax
Quote Valid Until	Vendor Quotation No.	Signature and Title		

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			Danville, VA 24541		
			Mark on the outside of the envelope: ***QB 13/14-100 Computer Hardware***		
			Bid shall include all shipping and handling costs to INSIDE DELIVERY to the Ship To Address above		
001	54	EA	Planar PLL2210W 22" LED BLK Mfg # 997-6897-00		
002	3	EA	Planar PLL2410W 24" LED BLK; Mfg. #997-6871-00		
003	155	EA	Tripp Surge 8 Outlet 8' Cord; Mfg. #TLP808		
004	15	EA	Logitech Wrist Keyboard/Mouse Combo; Mfg. #920-002836		
005	10	EA	Gamber Dock F/CF-19MK4MK5; Mfg. #7160-0264-02P		
006	10	EA	BTO Panasonic Toughbook 19 i5-3320M 2.6 Ghz; 500 GB 4GB Windows 7 Pro XGA Toughscreen LCD Wifi, Bluetooth, Dual Pass, Modem Backlit Emissive Keyboard Waterproof; Mfg #CF-191MYAX1M 3 year warranty		
007	10	EA	Panasonic 1 YR Laptop Warranty Extension		
				TOTAL	

Payment Terms	Freight Terms	Delivery Promised	Telephone	Fax
Quote Valid Until	Vendor Quotation No.	Signature and Title		

PURCHASE ORDER TERMS AND CONDITIONS

1. Show the purchase order number indicated on the upper right-hand corner on all cartons, correspondence and invoices.
2. All invoices shall be sent to: City of Danville
Purchasing Dept.
P.O. Box 3300
Danville, VA 24543
3. No changes, deletions, or additions may be made to this order without approval of the Director of Purchasing.
4. In case of default by the vendor, or he fails to deliver the supplies or services ordered by the time specified, the City, after due notice (verbal or written), may procure the requirement from other sources and hold him responsible for any excess cost incurred thereby.
5. The vendor shall assume the defense of and indemnify and hold harmless the City, its officers and agents, and employees from and against any and all claims, demands, actions, suits, and proceedings by others arising out of the negligent acts, errors or omissions of the vendor in his performance of this order.
6. The City is exempt from payment of State Sales and Use Tax on all tangible personal property purchased or leased for its use or consumption. Certificate of Exemption will be furnished upon request.
7. All prices are to be quoted FOB Destination, Freight Allowed.
8. This Order and the performance hereof shall be governed by and enforced under the laws of the Commonwealth of Virginia, and if legal action by either party is necessary for or with respect to the enforcement of any or all of the terms and conditions hereof, then exclusive venue therefore shall lie in the City of Danville, Virginia.
9. All goods, material and work covered by this purchase order shall conform to the specifications, drawing, samples, or other description furnished by the City and shall be merchantable, of good material and workmanship, and free from defect. Vendor warrants good title and freedom for encumbrances, and warrants against infringement. Acceptance hereunder may not exclude any warranty.
10. Shipment of goods shall constitute acceptance of this purchase order with its terms and conditions.
11. The City of Danville does not discriminate against faith-based organizations in accordance with the *Code of Virginia* §§ 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.
12. This purchase order may be accepted only by complete compliance with its terms and conditions.

Note: This document is included with request for quote for information purposes.